

Caretaker Questionnaire

- 1) Describe the services that you would provide:
- 2) Describe your experience and length of time providing these services:
- 3) Do you use subcontractors or independent contractors for any of your services?
- 4) What are your hours? If applicable, are you available after hours for emergency calls? How do you handle emergency calls? Please explain.
- 5) List the types of equipment you have to perform the services you provide:
- 6) Describe your experience and/or willingness to work closely and sensitively with older adults.
- 7) How do you currently screen prospective employees with regard to criminal background checks? Do you conduct periodic checks thereafter (annual or otherwise)?
- 8) How much liability insurance (or comparable) does your company maintain? If you carry liability insurance, attach a copy of the policy to this application at the time of submission.
- 9) Do you carry workers' compensation insurance? NOTE: If accepted as a service provider you will be expected to provide a certificate of insurance documenting insurance coverage.
- 10) What applicable local/state/federal licenses does your company hold? Please include.
- 11) Specify the way you determine the rates for your services, such as time and materials, price per hour, fixed price for the season, etc.
- 12) Are you willing to offer a discount for full time work? If so, please explain amount or percent you will offer.
- 13) Are you willing to respond to request for services within 24 hours?
- 14) Please list three individuals (name and daytime telephone number) who have used your services and who can recommend your company: